



# Notice

## City Commission Special Meeting

**11:00 a.m.**

Monday, November 9, 2015

Commission Chambers, 2<sup>nd</sup> Floor, Governmental Center  
400 Boardman Avenue, Traverse City, Michigan 49684

Posted and Published: 11-06-2015

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office. The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act and the rights provided thereunder are available from the ADA Coordinator. If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

At the request of City Manager Marty Colburn, City Clerk Benjamin Marentette has called this Special Meeting.

City Commission:  
c/o Benjamin C. Marentette, MMC, City Clerk  
(231) 922-4480  
Email: [tcclerk@traversecitymi.gov](mailto:tcclerk@traversecitymi.gov)  
Web: [www.traversecitymi.gov](http://www.traversecitymi.gov)  
400 Boardman Avenue  
Traverse City, MI 49684

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*The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*

**Welcome to the Traverse City Commission meeting!**

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

**Agenda**

Pledge of Allegiance

Roll Call.

1. Consideration of authorizing any necessary documents as a result of an attorney-client communication in connection with a personnel matter regarding the incident involving former City Manager Jered Ottenwess. (Marty Colburn) (Possible closed session) (5 affirmative votes required to authorize documents or enter into closed session)
2. Announcements from the City Clerk. (Benjamin Marentette)
3. Public Comment.
4. Adjournment.



The City of Traverse City

## Communication to the City Commission

FOR THE CITY COMMISSION SPECIAL MEETING OF NOVEMBER 9, 2015

DATE: NOVEMBER 6, 2015

FROM: *mc* MARTY COLBURN, CITY MANAGER

SUBJECT: NOVEMBER 9 SPECIAL MEETING

As you are well aware, I engaged the services of an independent, third-party to review the actions of personnel regarding the incident involving former City Manager Jered Ottenwess.

On October 26, 2015, in closed session, I discussed with the City Commission the attorney-client communication. Based on that communication and my professional judgment involving a complex and dynamic matter, I advised the Commission on how I would like to proceed to bring resolution to this matter in light of the investigation. Part of that resolution involves the City Commission authorizing an agreement to provide such resolution.

At the meeting on Monday, I will outline, in open session, the general terms of that agreement. I will ask the City Commission to authorize such agreement; and if necessary, we can go into closed session to discuss further the related attorney-client communication. The City Attorney and City Clerk will have a proposed motion for the City Commission at the meeting on Monday that would authorize the agreement.

Because this is a personnel matter, I ask that the City Commission refer all inquiries regarding this issue to my office. If the City Commission wishes to enter into closed session, the following motion would be appropriate – five affirmative votes are required with a roll call vote:

**that the City Commission enter into closed session immediately following the public comment portion of the agenda to discuss an attorney-client communication in connection with a personnel matter regarding the incident involving former City Manager Jered Ottenwess, as authorized by MCL 15.268(h).**

MC/bcm

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